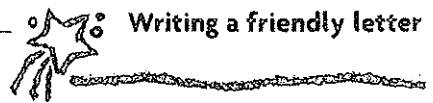


Name \_\_\_\_\_



## Paragraph Pen Pals



The five parts of a **personal letter** include the date, greeting, body, closing, and signature. Notice the punctuation marks that are used in each part.

*greeting*

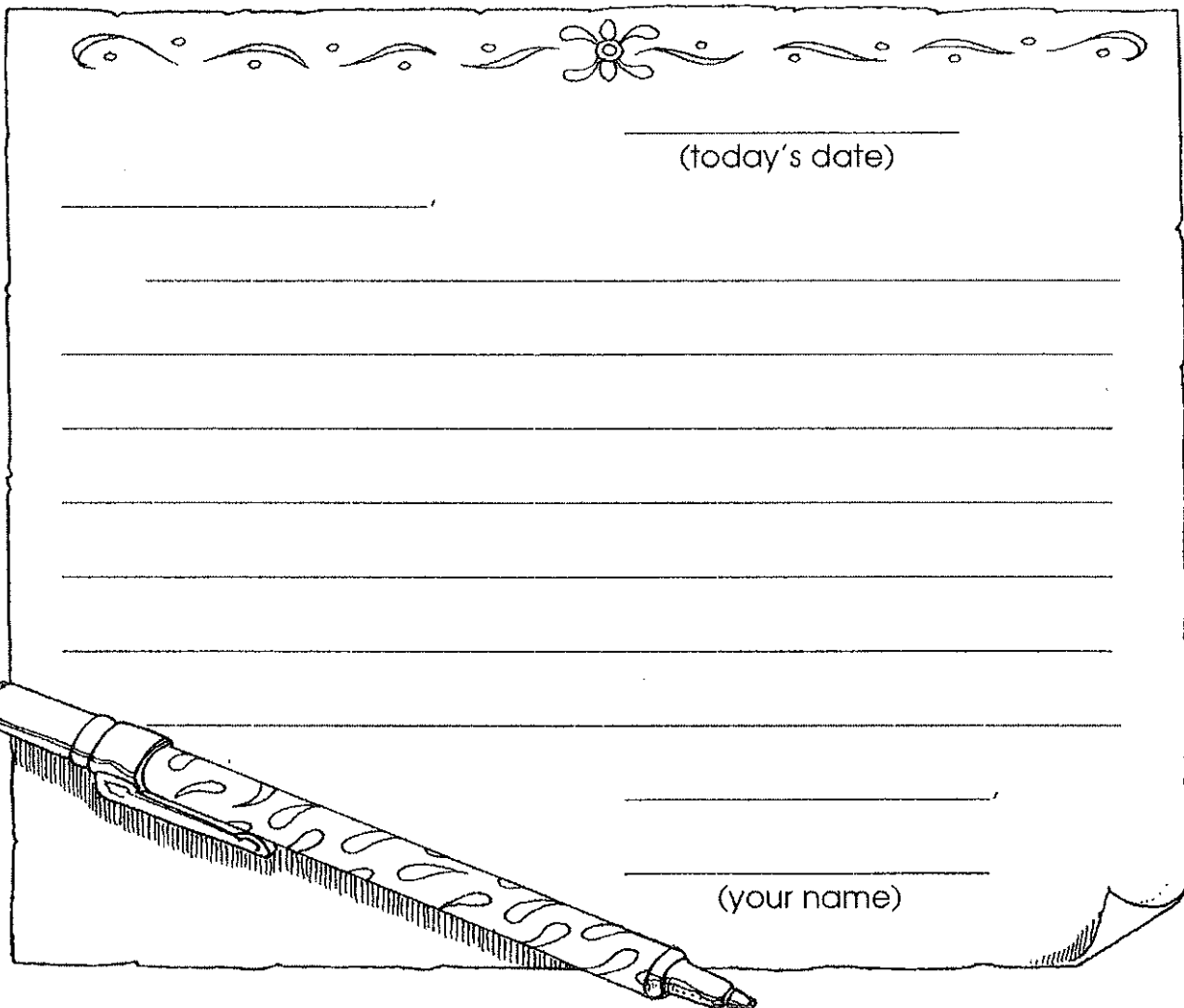
→ Dear Gramps.

August 13, 2003 ← *date*

*body* → We had a great fishing trip! Dad caught two bass. I hooked an enormous catfish, but he got away. I guess Swan Lake is lucky for us. I'll always remember this trip.

Love, ← *closing*

John ← *signature*



(today's date)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(your name)